



Official Transcript Request Form

Taylor Technical Institute
3233 Byron Butler Parkway
Perry, FL 32348

Phone: (850) 838-2545 - Fax: (850) 838-2546
www.taylortech.org

To have your official TTI transcript sent:

Please submit this written request to the TTI Office of Student Services at the address above. It takes 2-4 business days to process a transcript request.

TTI will provide **one** transcript free of charge. All subsequent transcripts are \$10.00. Please remit \$10.00 for each transcript (printed copy) by check or money order made out to TTI. All checks must include your name, address and phone number including area code.

*****Please note - No transcript will be released until all obligations to TTI are satisfied*****

Student Social Security number: _____ Date of Birth: _____

Student name: _____
Last First Middle

Mailing address: _____

City, State, Zip: _____ Telephone: (____) _____

Dates of Attendance: From _____ To: _____

Areas of study: ___high school completion or ___vocational program (list program)_____

Send immediately? _____ or pickup? _____ Number of copies: _____

Send transcript(s) to:

I hereby authorize the release of my official transcript(s) as noted.

Student's Signature: _____ Date: _____